



**Employee & Family Resources, Inc.**

## **Provider Inactivation Form**

Date submitted: \_\_\_\_\_

Practice name: \_\_\_\_\_

Location of practice: \_\_\_\_\_

Clinician(s) to inactivate: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Inactivation date: \_\_\_\_\_

Reason for change: \_\_\_\_\_

- ☐ Closed practice
- ☐ No longer at practice
- ☐ Retirement
- ☐ Deceased
- ☐ Other \_\_\_\_\_

Temporary inactivation: \_\_\_\_\_

Reason for leave (optional): \_\_\_\_\_

Inactivation date: \_\_\_\_\_

Return date: \_\_\_\_\_

Additional Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Mail, fax, or email this request to:

Provider Relations

Employee & Family Resources

505 Fifth Avenue, Suite 600

Des Moines, IA 50309

Fax (515) 284-5201

ProviderRelations2@efr.org